

Job Description

Job Title	CFI/ CFII/ MEI
Function	Senior Instructor
Reporting Manager	Chief Pilot/ Instructor
Location	Lantana Airport, Palm Beach, Florida, USA

Job Purpose

The incumbent would be responsible for imparting flight training to full time and /or part time students. The person should also ensure that the students clear all their examinations pertaining to the license they have enrolled for.

The incumbent should have the ability to instruct all levels of CFI's and to assist with Ground Instruction if needed, as well as:

- Complete initial Instructor Standardization in accordance with FAR 141.79
- Complete annual recurrent instructor Standardization in accordance with FAR 141

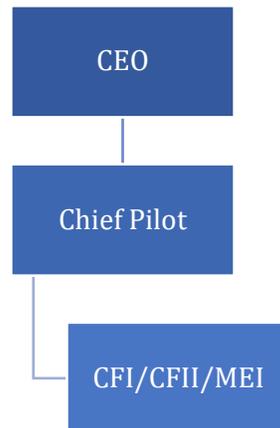
Key Responsibilities

1. Perform those flight instructor duties authorized by the Federal Aviation Regulations in accordance with the approved Training Course Outline.
2. Ensure all students understand and practice all aspects of Aviation Safety Program.
3. Regularly schedule each assigned student to ensure satisfactory progress through the course and immediately inform the manager of any delays in training or satisfactory progress.
4. Responsible for accurately maintaining all appropriate records such as student training record, student logbook, and computer records.
5. Ensure that course standards, training requirements, and objectives are met by all assigned students as stipulated in the applicable Training Course Outline.
6. Initiate stage check and requests for assigned students.
7. Responsible for the timely course completion of all flight students assigned including completion of required paperwork and assignment of final course grade.
8. Monitor the maintenance condition of the training aircraft and inform maintenance

personnel of any questionable items.

9. Recommend curriculum and courseware improvements when appropriate and develop new curriculum or courseware as assigned.
10. File incident reports as necessary to report any observed safety violations or situations that may affect the safety of flight. Attend administrative, standardization, in-service training, and instructor development meetings as assigned.
11. Perform duties as a stage check instructor when permitted and as required, after receiving FAA approval.

Reporting Relationships



Requirements

Technical Knowledge

1. Commercial Pilot Certificate and a valid Flight Instructor Certificate with appropriate ratings (CFI, CFII, MEI)
2. Extensive 141 Experience
3. Approximately 1000 hours of dual given within the last two years;
4. Recency of experience in accordance with FAR 61.57;
5. Minimum of two years as a flight instructor to include single engine, multi engine and instrument;
6. 80% pass rate for all FAA check ride sign offs to include initial CFIA;
7. Associates or Bachelor degree will be an added advantage
8. First or Second Medical Certificate.
9. Ensure assigned students are scheduled for stage checks in a timely manner and that the daily activity bid sheet is completed on schedule;
10. Maintain recency in accordance with FAR 61.57 on file with instructor records.
11. Remaining current in all procedures and regulations;
12. Maintain a minimum 80% pass rate on all stage checks of assigned students.
13. Other tasks assigned by the Program Manager or Chief Flight Instructor

14. Complete periodic Line Checks/Evaluation Flights as required.
15. Must be organized, detail oriented and have excellent verbal and written communication skills.
16. Experience with computer systems and programs including Microsoft Office Suite.

Other Requirements:

1. Pass Aamro Aviation's written exam and Flight test.
2. Aircraft piloting skills including familiarity with and ability to perform required flight maneuvers and procedures.
3. Knowledge of and ability to apply effective instructional technique in the classroom and in flight.
4. Knowledge of appropriate Federal Aviation Regulations and University Academic, administrative, operational procedures and requirements.
5. Ability to work well under pressure in fast-paced and noisy environment while exercising sound judgment at all times.
6. Three years cumulative experience as a Certificated Flight Instructor and 1200 hours Dual Flight Instruction Given* or two (2) years of continuous service at the University as a Certificated Flight Instructor with Gold Seal and 1600 hours of Dual Flight Instruction Given* or 1000 total flight hours and two (2) years of air carrier operational experience as a pilot in command (PIC) in operations under 14 CFR part 91, §91.1053(a)(2)(I) or §135.243(a)(1), or 1000 total flight hours and two (2) years of air carrier operational experience as a PIC or second in command (SIC) in any operation conducted under part 121 or a combination of the afore referenced air carrier experience. Salary will not be a constraint to.

Skills and Competencies

1. Intermediate computer skills in MS Office applications
2. Excellent attention to detail and analytical ability
3. Ability to work under pressure and handle crises
4. Ability to maintain good interpersonal relations

Material and Equipment Used

1. Academy airplanes and flight trainers
2. Classroom equipment as necessary

Working Environment/Physical Activities

1. Duties of Flight Instructor performed in classroom and training airplanes

2. Outdoors, on the flight line and ramp
3. Lifting at least 75 pounds or more
4. Bending, stooping, climbing
5. May include working on back and/or confined spaces
6. Exposure to a wide variety of environmental conditions including heat, cold, wind, and precipitation
7. Congested/active ramp environment with multiple aircraft

Compensation and Review

1. The incumbent will be under probation for a period of 3 months before they are given confirmation
2. Remuneration will not be a problem for the right candidate